

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 1st November 2018 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Members of the public present.	
202	<p>Attendance & Apologies</p> <p>Cllr Colin Taylor (Parish Council Chairman) Cllr Andy Turner Cllr Stuart McLean Cllr Bea Boyland Cllr Andy Turner</p> <p>Also in Attendance Mrs Ciona Nicholson (Clerk)</p> <p>Apologies Cllr James Reed(Chairman of the Committee) Cllr Ros Adams</p> <p>In the absence of the Chairman of the F&GP, Committee members unanimously elected Cllr Colin Taylor to Chair the meeting.</p>	
203	<p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall/CLT Roebuck Committee Cllr James Reed – Community Land Trust Cllr David Adams – Community Land Trust/Sixpenny Handley Sports Facilities Cllr Rosalie Adams – Sixpenny Handley Village Hall/ Allotment Association Cllr Andy Turner – Community Land Trust /CLT Roebuck Committee</p>	
204	<p>Matters arising from the last Full Parish Council Meeting held 4th October 2018.</p> <p>None.</p>	
205	<p>Play Area Matters and weekly Inspection Reports.</p> <ul style="list-style-type: none"> The October weekly Inspections reports were considered. 	
206	<p>To consider Sports Facilities Matters.</p> <p>Cllr McLean reported on the recent attempted break in at the Recreation Ground Green Shed. Considerable damage was sustained to the door frame, door lock and side panels. The Sixpenny Forge will submit quotes to repair the side panels, replace the door lock, supply and fit extra locks to the roller shutter. .</p> <ul style="list-style-type: none"> Delivery of Sports Pavilion Oil received. 	SM

207	<p>To consider additional Speed Indicator site survey.</p> <p>Members considered and approved the Community Speed Watch's' request for two further sites to be surveyed for SID deployment. Recommended sites on Back Lane near to St Mary's Close and the second on main B3081 entering the village from the A354 roundabout approximately 60 metres from the 6dH Crossroads.</p> <p>The surveys cost £250.00 for a single site plus £150.00 for an additional site monitored at the same time. Total cost £400.00 plus vat. Members approved expenditure.</p> <p>Clerk to contact DCC to confirm the date of survey and request that a member of the Speed Watch Team be present.</p>	Clerk
208	<p>Village Hall Matters</p> <ul style="list-style-type: none"> Village Hall Management Meeting due to be held at the Village Hall on Wednesday 17th November 2018 @7.30pm. Cllr Colin Taylor to attend. 	CT
209	<p>Financial Matters & Expenditure</p> <p>The RFO provided members with a report on finances to 1st November 2018. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of x2 Bank Statements for signing.</p> <p>Members approved unanimously the RFO Receipts & Payments Report – see Appendix A.</p> <ul style="list-style-type: none"> Members considered budget for 2019/20 and reviewed Earmarked Reserves. Final External Auditor's Report & Certificate received for End of Year 31st March 2018. Members reviewed Sports Association Accounts. To improve cash flow it was agreed to review utility bills on a 6 monthly basis. Further work to be carried out in preparation for Penny Tap lease renewal 1st March 2019. 	CT/CN
210	<p>To consider any actions from correspondence.</p> <p>A second request from 1st Woodcutts Scout Group to permit extra parking on the Cricket Pitch outfield on Fireworks evening was declined by members. Members agreed to offer of the Town Farm Workshop parking as an alternative overflow car park.</p>	CN

Meeting Closed **8.45pm**

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... **22nd November 2018**

Sixpenny Handley & Pentridge Parish Council **Appendix A**

Receipts & Payments – 1st November 2018

Current Balance £33,134.91 Deposit Balance £45,072.86

		Receipts	Payment
01/11/2018	Play Inspection Company Cheque cancelled	2639	(- 78.00)
01/11/2018	Came & Company (Annual Insurance Premium) Chq cancelled	2638	(-1897.79)
01/11/2018	Came & Company (Annual Insurance Premium) reissued	2650	1,897.79
01/11/2018	EDDC Rent	so	462.49
01/11/2018	C Nicholson October salary payment	2651	800.33
01/11/2018	PKF Littlejohn LLP (Annual External Audit)	2652	360.00
01/11/2018	Grimshaws (Bowls club surface cleaner)	2653	312.00
01/11/2018	Terraforma Southern Maintenance (2654	394.70
01/11/2018	Sports Pavilion Oil (Minster Fuels WFL (UK)	2655	462.00
01/11/2018	Water2business (Unit 6)	2656	69.67
01/11/2018	HMRC (July,August,September)	2657	86.49
01/11/2018	Cllr R Adams (Reimbursement payment Supply of Sikkens wood stain)	2658	33.98
01/11/2018	RBL Poppy Appeal (Donation of Wreath)	2659	20.00
01/11/2008	L Fisher (Parish Office Cleans x)	2660	90.00
01/10/2018	2nd Part Precept	Chaps	27,123.50
02/10/2018	Office Hire (Bridge Club)	credit	100.00
08/10/2018	Office Hire (seated exercise)	credit	40.00
	November Total		27,263.50 3,013.66

1stSignature.....2ndSignature.....

Scrutineer.....Date.....

